



548 Clarendon St., Syracuse, N.Y. 13210

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760

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**PROJECT PROPOSAL**  
NAS Fallon  
Risk Communications & Community Relations  
Strategic Planning & Partnering Session

Prepared for

Navy Environmental Health Center  
Environmental Programs Directorate  
Health & Environmental Risk Communications Division  
2510 Walmer Ave.  
Norfolk, VA 23513-2617

July 26, 2001

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**PROJECT SUMMARY/EXPECTED OUTCOME:** To conduct a two-day, risk communication/community relation planning and partnering session for Navy in order to establish mission, goals and objectives for the development of a NAS Fallon strategic risk communication/community relations implementation plan.

**RECOMMENDED APPROACH:** [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
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Upon completion of this session, Frontline will then begin the process of developing an action plan that will identify the necessary communication deliverables, time frame, personnel requirements and budgetary parameters for an ongoing risk communication/community relation program for NAS Fallon.

**PARTICIPANTS:** NAS Fallon, NSAWC, OPNAV (N46, N45), BUMED, BUPERS, CHINFO, NEHC and other participants as identified or required.

**BUDGET PARAMETERS:**

Navy Planning & Partnering Session -- August 2001 (2 days)  
DRAFT Budget -- July 26, 2001

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	[REDACTED]	[REDACTED]	[REDACTED]	MISC.	TOTAL
Hourly Rate	\$195.00/30hrs	\$175.00/24hrs	\$85.00/20hrs		
Fees	\$ 5,850.00	\$ 4,200.00	\$ 1,700.00		\$ 11,750.00
Airfare*	\$ 795.00	\$ 795.00	\$ 795.00		\$ 2,385.00
Hotel*	\$ 400.00	\$ 400.00	\$ 400.00		\$ 1,200.00
Meals	\$ 100.00	\$ 100.00	\$ 100.00		\$ 300.00
Rental car					\$ -
Transfers	\$ 80.00	\$ 120.00	\$ 40.00		\$ 240.00
Facility**				\$ 1,200.00	\$ 1,200.00
A/V rentals***				\$ 300.00	\$ 300.00
Minutes/Admin				\$ 100.00	\$ 100.00
TOTALS	\$ 7,225.00	\$ 5,615.00	\$ 3,035.00	\$ 1,600.00	\$ 17,475.00

\* Airfares quoted based on Aug. 9-10/01 meeting in Washington, DC (14-day advance N/A)  
 \* -- subject to change at time of booking).  
 \* assumes TF to fly Syracuse/Washington (actual location TBD)  
 \*\* Accommodation and Facility/meeting room rental costs are estimated (TBD)  
 \*\*\* A/V rentals include flipchart, overhead projector, set-up costs, provided by hotel.  
 Taxes not included